SABC FLEXNews

NEW WEBSITE TO LAUNCH AUGUST 6, 2018

Over the last several months, we have been gathering feedback from you about our website. With all your suggestions and comments, we have completely revamped our site. We have added new resources, made it easier to maneuver and more informative. Here are some of our changes:

Management Login – Each approved member of your management team (up to 5) will have their own secure login to the management portal. Once we determine who should have access, we will then invite them (via email) to register their login and password. To keep it simple, your login will be the email address we have on file, or the email address you ask us to use.

Once logged in, you will have access to any secure email correspondence, all current employee election information, various reports and of course the ability to add new employees, make status changes, etc. Our goal, based on your feedback, was to have everything you would need available upon sign in. This eliminated the need to leave the secure site, for obtaining other information or forms.

Employee Login – All flexible spending participants that had previously set up a login on the old website will need to reset their password. Flex participants that have never set up their login will need to register. Once logged in you will be able to:

- View current balance
- View recent reimbursements and debit card transaction (for those utilizing the card)
- View previous claims submitted through the portal or mobile app
- View debit card validations requiring substantiation (detailed receipt or explanation of benefits
- Submit claims and/or debit card validations
- Forms and other plan information

As you maneuver through the site, please let us know if you encounter any issues. Your feedback and suggestions are important and most appreciated, so please let us know what you think. If you have any questions, please contact us at 601-856-9933.